



YEARS OF THE  
WINNIPEG  
ARCHITECTURE  
FOUNDATION

ANS DE LA  
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DE WINNIPEG

**Job Title: French Language Programming Coordinator**

**Titre du poste: Coordonnatrice des programmes en française**

**May–September 2025**

**Closing Date: 3 April 2026**

The Winnipeg Architecture Foundation (WAF) is a non-profit charitable organisation dedicated to advancing the awareness and appreciation of the built environment through public education. WAF is proud to deliver French language and bilingual programming, connecting French language communities with Manitoba architecture and design.

The French Language Programming Coordinator will support WAF's 2026 French language and bilingual programming including tours, exhibits and events (in-person and digital).

**Key Responsibilities**

- Assist with research and coordination of WAF French and bilingual programming (including in-person and digital tours, exhibits and events.).
- Support tour guides with WAF French language and bilingual programming.
- Promote tours, exhibits and WAF programming through French language and bilingual social media campaigns across all platforms (e.g., Facebook, Instagram, Bluesky).
- Contribute and enhance WAF's French language outreach strategy.
- Reach out to community groups and members to connect WAF programming to local French language communities (including, but not limited to, Franco-Manitobans, Métis peoples and newcomers).
- Respond to French language research inquiries from the public and partner organisations, including historical research with local French archival centres.
- Assist with research and coordination of events and exhibits, including a focus on Franco-Manitoban and Métis architects, designers and local histories.



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- Maintain accurate and up-to-date French language and bilingual programming information on the organisation's website.
- Welcome visitors to in-person programming and respond to their questions about content and materials.

### **Qualifications**

- Currently enrolled in architecture, architectural history, art history or history;
- Experience working within Canada's Francophone communities;
- Experience in public programming, ideally with French language or bilingual programming;
- Strong communication skills;
- Excellent research and writing skills;
- Ability to work both collaboratively and independently;
- Knowledge of Manitoba's Francophone history;
- Proficiency in various social media platforms (e.g., Facebook, Instagram, Bluesky)

*Please send a cover letter and CV by email to: [hello@winnipegarchitecture.ca](mailto:hello@winnipegarchitecture.ca) by 3 April 2026 to apply.*

### **Additional Information**

This position is being funded under the Young Canada Works in Both Official Languages (YCWBOL) programme. To be eligible for this position, you must be between 15 and 30 years of age on the start date of the job. You must have a working knowledge of both English and French. You also must have been a full-time student during the previous academic year and be intending to return to full-time studies in the next academic year. You also must be a Canadian citizen, a permanent resident, or a refugee under the Immigration and Refugee Protection Act.

WAF fosters inclusive hiring practices. WAF encourages women, members of racialised communities, Indigenous persons, persons with disabilities and persons of any sexual orientation or gender identity to apply.